

NEW DURHAM BOARD OF SELECTMEN
New Durham Fire Department Community Room
November 4, 2015, 1:00p.m.

Present

Chair David Bickford
Selectman David Swenson
Selectman Gregory Anthes

Also Present:

Carter Terenzini, Interim Town Administrator

Call to Order

Chair Bickford called the meeting to order.

Account Review

Account 4290- Building Inspector

Interim Town Administrator Carter Terenzini spoke to mileage rates. Selectman Swenson spoke to software licensing. The Town may need a second license for another person. Selectman Swenson stated may run into improper software licensing if one were to use same license for a second person but would need to verify specific license agreement.

Chair Bickford made a motion to approve \$29,119 for Account 4290, Building Inspector. Selectman Anthes seconded the motion. Motion passed, 3-0.

Account 4324 – Solid Waste

Chair Bickford asked why the budget is up. Interim Town Administrator Carter Terenzini stated it is mainly disposal (10-421) up \$7,000.

Selectman Anthes asked about reducing hours of operation. There was further discussion. Interim Town Administrator Carter Terenzini stated it should not be without a study.

Selectman Anthes made a motion to approve \$242,758 for Account 4324, Solid Waste. Chair Bickford seconded the motion. Motion passed, 3-0.

Account 4411 – Health Officer

Line 20-664 DOH Water was suggested to be reduced from \$1,000 to \$750 bringing the account budget total to \$2,601.

Selectman Anthes made a motion to approve \$2,601 for Account 4411, Health Officer. Selectman Swenson seconded the motion. Motion passed, 3-0.

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Interim Town Administrator Carter Terenzini pointed out a 1-year term as a block to recruitment. There was further discussion. Interim Town Administrator Carter Terenzini will bring back to BoS for further discussion.

Account 4550 – Library

Selectman Anthes has concerns over Assistant line (10-115) and why it is up so much. Selectman Anthes also has concerns over full time pay should be lower (\$38,000). Selectman Swenson agrees it needs to be revisited but by looking at market, not in that manner.

Chair Bickford wants to eliminate a health and dental insurance and not have a full time Librarian. Selectman Swenson indicated he felt the Librarian should be full time and need market compensation information for reviewing salary level.

Selectman Swenson indicated that line 10-680 Library operating fund is still not a correct amount based on the backup information, etc.

Account 4915 – Milfoil – HOLD

Account 4140 – Elections and Requisitions

Chair Bickford made a motion to approve \$11,770 for Account 4140, Elections and Requisitions. Selectman Anthes seconded the motion. Motion passed, 3-0.

Account 4150 – Financial Administration

Chair Bickford made a motion to approve \$111,050 for Account 4150. Selectman Anthes seconded the motion. Motion passed, 3-0.

To be able to post job description on November 16, 2015. Interim Town Administrator Carter Terenzini asked for BoS comments by November 9. There was consensus to revise the job description.

Account 4152 - Assessing

Selectman Swenson made a motion to approve \$41,522 for Account 4152, Accounting. Chair Bickford seconded the motion.

Account 4153 – Legal

Selectman Swenson is concerned over the budgeted amount proposed as he felt it is under estimated; there is not enough information to make a number. Interim TA Terenzini felt that \$37,500 is what may be needed.

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Chair Bickford made a motion to approve \$37,500 for Account 4153, Legal. Motion failed for lack of second.

Selectman Anthes made a motion to approve \$35,000 for Account 4153, Legal. Died for lack of a second.

It was agreed to postpone decision until more information is available.

Account 4210 – Police Department

Interim Town Administrator Carter Terenzini added cell phone; adjusted maintenance; adjusted equipment from \$5,950 to \$5,700.

Add IMC –

Computers (Line 10-630) increased by \$3,000

What if – describe budget cost differences between 4 FT Officers vs. 3 FT Officers

Selectman Anthes questioned adding Administrative Assistant and Police Chief hours. Nothing major has happened and everything has been handled. He stated we'd be in good shape and an excellent scenario for good savings for the community and good coverage.

Selectman Swenson stated there's a level of service people expect; we'll approach that with this 4 FT Officer scenario. He doesn't think the taxpayer will desire a reduction to 3 FT Officers. We could let employees go and get by for a while but it doesn't do what we need. I take the responsibility to cut taxes seriously. Two 9% cuts without reducing services over the past two years reflect that position.

Chair Bickford stated this is our recommendation. The Budget Committee can do as they wish, we were asked to cut taxes with the software and the like. We may even be able to adjust further.

Selectman Swenson stated that on the Administrative Assistant position, he has heard more than once, frustration from the Police Department and public about coverage.

Selectman Anthes spoke to the coverage we have had, changes being made, professionalizing of the department and the belief Town is headed in the right direction.

Selectman Swenson spoke to hours voted this past Monday at 28 or less when prior studies which showed more was needed.

There was discussion of the Municipal Resources, Inc. study. Interim Town Administrator Carter Terenzini spoke to the Officer in Charge about Hours and schedule.

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There was consensus for Interim Town Administrator Carter Terenzini to add \$3,000 for computers.

Account 4312 – Highway Department

Chair Bickford made a motion to approve \$794,417 for the Highway Department. Selectman Swenson seconded the motion. Motion passed, 3-0.

Account 4316 – Street Lights

Chair Bickford made a motion to approve \$5,200 for Account 4316. Selectman Anthes seconded the motion. Motion passed, 3-0.

Selectman Swenson made a motion to delete Account 4316 Street Lights and combine with Account 4312 Highway. Selectman Anthes seconded the motion. Motion passed, 3-0.

Account 4319 – Equipment Mechanic

Chair Bickford made a motion to eliminate Account 4319, Equipment Mechanic. Selectman Anthes seconded the motion. Motion passed, 3-0.

Selectman Swenson noted most of these have been dispersed to other accounts (Fire, Police, and Highway).

Account 4415 – Health and Other Agencies

There was discussion of the role of the agencies.

Hold budget decisions for additional input and summary of services from the respective agencies requesting funds.

Selectman Swenson made a motion to rename Account 4415 to Other Agencies. Chair Bickford seconded the motion. Motion passed, 3-0.

Account 4441 – Welfare

Chair Bickford made a motion to approve \$17,573 for Account 4441, Welfare. Selectman Swenson seconded the motion. Motion passed, 3-0.

Account 4196 – Insurance

Chair Bickford made a motion to approve \$52,000 for Account 4196. Selectman Swenson seconded the motion. Motion passed, 3-0.

Account 4711 – Principal – Long Term Bonds & Notes

Selectman Swenson made a motion to approve \$60,647 for Account 4711. Chair Bickford seconded the motion. Motion passed, 3-0.

Account 4721 – Interest – Long Term Bonds & Notes

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Selectman Swenson made a motion to approve \$10,647 for Account 4721. Chair Bickford seconded the motion. Motion passed, 3-0.

Account 4723 – TAN – Cash Flow

Potential coverage targeted at \$1,000,000 @ 3%; over the past several years New Durham has not needed it.

Chair Bickford – State getting later in setting tax rates so our general fund gets lower.

Selectman Swenson spoke to potential late tax bills due to the state's delay in tax rate setting.

Chair Bickford made a motion to approve \$5,000 for Account 4723. Selectman Anthes seconded the motion. Motion passed, 3-0.

Future Meetings

November 16, 2015 at 1:00p.m. – Fire Department Community Room

Adjourn

Selectman Swenson made a motion to adjourn. Selectman Anthes seconded the motion. Motion passed, 3-0.

The meeting was adjourned at 4:26p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary
And, Scott D. Kinmond, Town Administrator

Final approved 042816